

In any case of doubt the Danish version of the Code of Conduct is the valid one.

Danish Timber Trade Federation - Code of Conduct

The Code of Conduct sets out the principles by which Members of The Danish Timber Trade Federation agree to behave.

It is the aim of this code of conduct to provide a generic set of commitments to ensure that companies are taking all possible steps to minimise their impact on the environment and source their timber and timber products responsibly.

The Code of Conduct is binding to all members of the Danish Timber Trade Federation.

This draft consists of the code of conduct and a set of interpretation notes that go into details with each of the rules.

Code of Conduct

1. Members of the Danish Timber Trade Federation shall comply with all relevant legislation.
2. Members of the Danish Timber Trade Federation shall at any time act honourable and show responsibility and care in the day-to-day running of the company.
3. Members of the Danish Timber Trade Federation may not knowingly distort or mislead costumers or suppliers with respect to any condition or claim regarding a product or service.
4. Members of the Danish Timber Trade Federation condemn illegal logging, manufacturing or sale of illegal wood. The members are committed to work with their suppliers and other stakeholders for an elimination of the problem.
5. Members of the Danish Timber Trade Federation believe that the independent certification of forests and the supply chain is the most useful tool in providing assurances that the timber they deal in comes from legal and well-managed forests.
6. Members of the Danish Timber Trade Federation should as far as possible ensure that suppliers are complying with fundamental worker's rights as described in ILO's conventions.
7. Members of the Danish Timber Trade Federation will undertake the necessary measures to ensure that all relevant personnel employed by them will be conversant with and abide by the Code of Conduct.
8. Members of the Danish Timber Trade Federation are committed to inform about the Code of Conduct and the complaints procedure on relevant information platforms.
9. If a member of the Danish Timber Trade Federation knowingly or repeatedly contravene with any part of the Code of Conduct, the Board of Complaints, in

In any case of doubt the Danish version of the Code of Conduct is the valid one.

accordance with the approved Code of Conduct complaints procedure, may establish the following set of sanctions: (i) criticism of member's behaviour possibly in combination with an order to perform corrective actions within a given time limit, (ii) a fine or (iii) exclusion.

Interpretation notes

1. The member must comply with all rules and be in good faith with respect to the producer's compliance of the rules that regard the wood. Such rules are e.g. relevant Danish, EU and international legislation, including CITES.
2. The members must conduct their businesses fairly and responsibly.
3. Deals with attributes of a product or service including species, origin, production conditions, quality, dimension, humidity and any other attribute.

Simultaneously, at any time, the members strive for correct labelling of products in accordance with relevant standards i.e. CE-, ISO-, DS-standards or certification schemes like FSC, PEFC, MTCC and others.

4. Deals specifically with illegal timber. We will continuously clarify how we define illegal timber, by including the work on the Danish public timber procurement policy. The instructions and tools that are developed for public timber procurement shall continuously be incorporated.
5. Members of the Danish Timber Trade Federation shall support the process of certification and contribute to promote the sale of legal and sustainable timber. As a consequence, the members will strive to take part in processes and projects actively, that lead to more certified timber on the Danish market.

Such processes can be established when the member actively search for and prioritize suppliers of legal and sustainable timber. Projects where members directly contribute to procure tools to ensure legal and sustainable timber are e.g. the "Russia-project" led by WWF and Timber Trade Action Plan, TTAP led by Tropical Timber Trust, TFT.

Members of the Danish Timber Trade Federation recognize that some important countries of origin supply only very limited amounts of certified timber. As a consequence there will still be need to document legality and sustainability with alternative documentation.

6. Such ILO (International Labour Organisation) conventions are for instance on child labour, minimum wages, dangerous working conditions and working hours – more info at: <http://www.ilo.org/ilolex/english/subjectE.htm>.
7. Deals with internal communication. The members are especially committed to inform the employees about the contents and the principles behind Danish Timber

In any case of doubt the Danish version of the Code of Conduct is the valid one.

Trade Federation's Code of Conduct in order to make sure, that they are working in accordance with it.

8. Deals with external communication. Towards costumers, suppliers and other stakeholders. In practice it can be established by supplying information on the members own homepage or by referring to the Danish Timber Trade Federation.
9. The Code of Conduct is binding for all members of the Danish Timber Trade Federation. Violation of the rules can result in sanctions and can in extreme cases result in exclusion from the Danish Timber Trade Federation.